Link to a Google Doc Tab or Section

You can group your Google doc content by [tab](#) or [heading style](#) to make it easy for others to find the information they need.

URL Tags

A URL tag[?] is a unique set of characters that identify where content is located in a Google document. When included in a hyperlink, URL tags guide users directly to the tagged content. Google doc URLs use these tag formats:

Tab: `?tab=t.lr37dgou7yox`

Heading Style: `#heading=h.c00419qmfkw7`

Bookmark: `#bookmark=id.7oauh7h0zvil`

Link to a Section on the Same Tab

1. Click in the document where you want the link, or select the text you want to link.

2. Click **Insert link** > **Headings and bookmarks**.

3. Select the heading you want to hyperlink to.

Link to Another Tab in the Same Document

1. At the top left of the document, click **Show tabs and outlines**.

2. Click the tab that you want to share.

3. Click **Tab options** > **Copy**.

4. Click the tab where you want to insert the hyperlink.

5. Click in the document where you want the link, or select the text you want to link.

6. Click **Insert link**.

7. Right–click in the **Search or paste a link** field > **Paste**.

8. Click **Apply**.

Link to a Section on Another Tab in the Same Document

1. At the top left of the document, click **Show tabs and outlines**.

2. Click the tab that has the section you want to share.

3. Click in header text for the section you want to share.

4. Right–click the text > **Copy heading link**.

5. Click the tab where you want to insert the hyperlink.

6. Click in the document where you want the link, or select the text you want to link.

7. Click **Insert link**.

8. Right–click in the **Search or paste a link** field > **Paste**.

9. Click **Apply**.

Troubleshooting

Q: I created a link to a section on another tab. When I click the link, the doc moves to the correct tab, but doesn't scroll to the correct section. It just stays at the top of that tab.

A: The section title might not have its own URL tag. Try formatting the section title with a heading style first and then link to that section.

Technical Note: Google uses several terms to link users to a specific part of a Google document. From a technical perspective, all these types are basic URL bookmarks. To reduce name confusion when explaining this concept, I use the term *URL tag* to describe ?tab=, #heading=, and #bookmark=id.